



Golden Valley Fire District

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MINUTES OF REGULAR MEETING OF THE GOLDEN VALLEY FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Golden Valley Fire District met in regular session on **March 23, 2017 at 6:00 p.m.** The meeting was held at the Golden Valley Fire District Public Safety Training Center, located at 423 South Colorado Road, Golden Valley, AZ 86413. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

MINUTES

1. CALL TO ORDER.

- Chairman Gorham called the meeting to order at approximately 6:00 p.m.

2. ROLL CALL OF BOARD MEMBERS.

- Director Bill McCarter; Director Gary Juneau; Chairman Paul Gorham; Clerk Jack Hommel were present. Director Randy Osborn was absent.

3. PLEDGE OF ALLEGIANCE.

- The Pledge of Allegiance was recited.

4. APPROVAL OF MINUTES.

A. Regular Meeting of February 23, 2016

- Clerk Hommel moved to approve the minutes as presented. Director Juneau 2nd. All in favor, motion carried.

5. REPORTS AND CORRESPONDENCE.

A. February 2017 Financial Report. *(The financial report is to be reviewed and approved by the Board.)* (Administration)

- Comptroller Kindelberger noted for the month of February the ending register balance for Wells Fargo Bank was \$970,292.15. Payroll account, National Bank of Arizona ending register balance \$79,990.68. February Income \$58,789.93; February Expenses \$192,186.08.
 - Director McCarter motioned to approve the financial report. Director Juneau 2nd. All in favor, motion carried.

B. February 2017 Operational Report. (Yeager)

- Chief Yeager reported that for the month of February there were 133 calls. Station 11 ran 55, Station 12 had 37 and Station 13 with 27. We had 4 out of district and 10 calls were not reported. Chief Yeager also informed the Board that the call reporting on Image Trend is now fixed and he will be able to provide additional information and internal reports as needed.

C. Fire Chief's Report. *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K.)*

- **Buildings/Property**
 - Fuse in the street went out that wiped out our server for part of the day
 - Everything is going ok up to date
- **Equipment**
 - Type III – Repaired and in service

- Attack 125- has transmission issue it is in the shop being worked on
- **Training:**
 - 4 personnel attended the AZ Wildfire Academy in Prescott which was paid for by grant. District sponsored firefighter Matt Gore for red carding which will give us an Engine Boss trainee in house, it will take about a year to complete, then we will have another Engine Boss
- **Meetings Attended**
 - Local Emergency Planning Committee
 - Mohave County Fire Officer Association
 - Regional Dispatch
- **Projects in the Works:**
 - Budget Process
- **Incidents and Items of Note:**
 - VFA Grant – Equipment has been ordered by Captain Martin and Engineer Gifford
 - Business Inspections are more than half way completed

6. BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present to the Board prior to the start of the meeting.*

A. Discussion and possible action regarding: Approval of revised minutes of November 14, 2013 to correct item 7.1 page 8. (Administration)

- Comptroller Kindelberger informed board that this item came to administrations attention via a citizen's public record request to look at Resolution 2013-005. The citizen brought it to our attention that the vote was recorded incorrectly on that resolution. The staff went to the minutes, the vote was different on the minutes then on resolution; we then listened to recording and noticed that the minutes were not recorded correctly that there were not 2 motions. The chairman instructed staff to send to our attorney. The attorney reviewed all documents and instructed staff that there were no violations in any open meeting law therefore no ratification was needed. The attorney informed staff to proceed by revising minutes based on recording, amend resolution to correct the clerical error on the vote. Comptroller Kindelberger stated that she made these 2 separate agenda items but the two are connected. Upon approval, these documents will be filed with the original documents and that will resolve this situation.
 - Clerk Hommel moved to approve as presented by staff. Director McCarter 2nd. All in favor, motioned passed.

B. Discussion and possible action regarding: Approval of amended Resolution 2013-005 to correct clerical error recording vote. (Administration)

- Comptroller Kindelberger stated the error was made when prior staff recorded the vote, they had recorded Steve Robinson voted nay when he had voted yay and Rhonda Brooks voted yay when she had voted nay. We have amended the resolution and when it is approved it will be signed by the Chairman and the Clerk and it will be filed with the original resolution. This does not need to be recorded with the county per the attorney.
 - Director Juneau motioned to approve as presented. Director McCarter 2nd. All in favor, motion passed.

C. Discussion and possible action regarding: Waiver of conflict of interest and consent to joint representation for SCBA Grant. (Yeager)

- Chief Yeager informed the board that this was part of our legal responsibility that we need to do going into a Regional Grant which we are hosting. Chief Yeager asked Captain Martin for the names of the other departments, Captain Martin noted that they were NACFD, Lake Mohave Rancho, Kingman, Pinion Pines and Golden Valley. Chief Yeager stated we have to do this in order to proceed with the grant to make sure we have no conflict of interests, also that we don't go into partnership with other jurisdictions. Captain Martin informed board that our lawyer also represents a couple other entities so he needs waiver to represent all of us.

- Director McCarter motioned to approve. Clerk Hommel 2nd. All in favor, motion carried.
- D. Discussion and possible action regarding: Regarding insurance for individuals to rent the Public Safety Training Center. (Administration)
 - Comptroller Kindelberger stated that we were bringing this to the board mainly for an informational item and to have a discussion as we ran into an employee who wanted to rent one of our classrooms but cannot obtain an insurance certificate from his homeowners insurance. Comptroller Kindelberger informed the board that she contacted her homeowners insurance and was told that no homeowner's policy will extend beyond the boundaries of your property. We have an issue to have an avenue for citizens and employees to obtain insurance to rent the facility. I talked to Wyatt at VFIS who is our insurance agent, he said he used to sell these policies a long time ago. He sold one to the City of Kingman and it was a policy that you sell off of that policy, he is not up on that market but the cost ten years ago, was about \$15,000 a year. We would sell off this policy, like when you rent a car and you can purchase insurance from the rental company. Wyatt stated if you don't have enough rentals to offset the cost it would not be worth it. Right now, we are covered under our current policy if a citizen or employee has an event but you are taking on the liability if a bad claim were to happen it could affect your rates in the future or if it was a serious enough claim you could jeopardize losing your insurance. Chairman commented that the board should understand that this is not just insurance to cover the facility it also has to cover liability if anyone get hurts on the property while being rented. If it was just to pay for damages we could get a security deposit, the problem is if we have someone injured or something happens on the property where they get hurt or killed they could sue the district, we would be liable, we are in a quantum on what to do I can't see our budget allowing us to buy an \$15,000. year policy and then selling to people who are renting. Comptroller Kindelberger informed the board that the employee who wanted to rent, his agent was willing to sell him a policy outside of homeowner but it was \$300. for the one event. Clerk Hommel stated that if he understood correctly we are being forced to deny access to our employees and citizens for rental. Chief Yeager suggested that the board table this and let staff research other fire districts see what they are doing with their facilities as well as the landowners building with this issue to give us more time to check with what other facilities are doing.
 - Clerk Hommel moved that we table for staff to research further. Director McCarter 2nd. All in favor, motion carried

7. CALL TO THE PUBIC. *Consideration and discussion of comments and complaints from the public. Those wishing to address the Golden Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restrictions of the Open Meeting Law.*

- None

8. ADJOURNMENT.

- Director Gorham adjourned the meeting at approximately 6:19 p.m.