



# Golden Valley Fire District

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## MINUTES OF REGULAR MEETING OF THE GOLDEN VALLEY FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Golden Valley Fire District met in regular session on **July 27, 2017 at 6:00 p.m.** The meeting will be held at the Golden Valley Fire District Public Safety Training Center, located at 423 South Colorado Road, Golden Valley, AZ 86413. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### MINUTES

#### 1. CALL TO ORDER.

- Chairman Gorham called the meeting to order at approximately 6:00 p.m.

#### 2. ROLL CALL OF BOARD MEMBERS.

- Director Bill McCarter; Director Gary Juneau; Chairman Paul Gorham; Clerk Jack Hommel; Director Randy Osborn were present.

#### 3. PLEDGE OF ALLEGIANCE.

- The Pledge of Allegiance was recited.

#### 4. APPROVAL OF MINUTES.

A. Special Meeting of June 22, 2017

B. Regular Meeting of June 22, 2017

- Clerk Hommel moved to approve the June 22, 2017 special meeting and the June 22, 2017 regular meeting minutes. Director McCarter 2<sup>nd</sup>. All in favor, motion carried.

#### 5. REPORTS AND CORRESPONDENCE.

A. June 2017 Operational Report. (Yeager)

- Chief Yeager reported that for the month of June there were 171 calls; 8 reports not completed, 13 fire calls, 112 EMS, 1 Hazardous Condition (no fire), 18 Service Calls, 11 Good Intent and 8 False Alarms. Station 11 had 66 calls, Station 12 had 48 and Station 13 had 26 and 9 out of district calls.

B. Fire Chief's Report. *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02.K)*

- **Fire District properties**

- Overhead garage door opener at Station 12 was repaired
- Station 11 had a water leak outside of the building

- **Equipment**

- Attack 115 was dispatched to the Tucson area and on its way back it broke down in Phoenix where it was taken to a Ford dealership and repaired. It is back in service.
- Engine 131 is in the shop with the power steering pump out

- **Meetings attended**

- LEPC
- Mohave County Fire Officer Association
- Mohave County Emergency Management
- Captain Martin and Fire Chief Yeager attended the Mohave County Emergency Management communication class

- **Projects in the works**
  - Updating the Standard Operating Guide Line Manual
- **Incidents and Items of note**
  - Type 3 Engine with a Wildland crew of 4 was dispatched Sunday to Southern California for 3 days then they were diverted to Northern California
  - Type 6 Attack Unit went out to Seligman for a week, they are back.
  - Billing of \$112,000 for Wildland was just completed
  - Anniversaries:
    - Firefighter Hunter Davis - 1 year
    - Comptroller Mindy Kindelberger - 2 years
    - Fire Chief Jack Yeager - 3 years
    - Engineer Gus Alvarez - 7 years
    - Engineer Chad Lewis - 10 years
  - VFIS sent Captain Martin a thank you letter as he assisted in the risk assessment of our district.
  - NACFD sent a thank you for Mutual Aid Assistance for the Recycling Yard Fire and for the Devlin Fire.
  - AMR/River Medical sent a Certificate of Appreciation for our participation in the AMR CPR 2017 Challenge. The goal was to provide 3000 citizens with CPR; the final count was 3600.

**NOTE: Items on Agenda were taken out of order so that business may be conducted most expeditiously.**

**7. BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present to the Board prior to the start of the meeting.*

B. June 2017 Financial Report. (Administration)

- Comptroller Kindelberger noted for the month of June the ending register balance for the warrant account at Wells Fargo Bank was \$746,927.32. Payroll account at National Bank of Arizona ending register balance \$79,990.16. June Income \$56,532.12; June Expenses \$294,985.40 which was high due to wildland overtime and three payrolls in June.
  - Clerk Hommel McCarter motioned to approve financial report as read, Director McCarter 2<sup>nd</sup>. All in favor, motion carried.

**6. VOTE TO GO INTO EXECUTIVE SESSION.**

A. The Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(3) for legal advice and A.R.S. §38-431.03(A)(4) instructions to legal counsel regarding possible ligation; possible injunctive relief; regarding harassment from Golden Valley citizen.

- Clerk Hommel motioned to go into Executive Session, Director McCarter 2<sup>nd</sup>. All in favor, motioned carried.
  - Executive Session began at approximately 6:12 p.m.
  - Public Session reconvened at approximately 7:24 p.m.

**7. BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present to the Board prior to the start of the meeting.*

A. Discussion and possible action regarding: Direction to or from legal counsel regarding harassment issues. (Gorham)

- Chairman Gorham made a motion to direct legal counsel to proceed as recommended in Executive Session. Director McCarter 2<sup>nd</sup>. All in favor, motion carried.

F. Discussion and possible action regarding: Golden Valley Cable to donate tower and fiberoptic wiring at the training center. (Yeager)

- Chief Yeager informed the board we have two representatives DJ and Dan from Golden Valley Cable. DJ informed the board that they have a tower they would like to donate along with running a fiberoptic cable from their location to the training center. Also, a 50 megabytes service for the District for joint use of the tower. Fire Chief noted that this helps us greatly with our conference training system. The tower itself will assist with radio communication to give us better coverage in the valley. Our cost to install the tower is about \$600 plus inmate labor which is already in our communication budget. Director Hommel asked if there was anything else the District would need to provide other than the space. DJ replied maybe a few watts of power to operate the equipment. The Board thanked Golden Valley Cable for their support of the Fire District.
    - Director McCarter motioned to accept the offer. Clerk Hommel 2<sup>nd</sup>. All in favor, motion carried.
- C. Discussion and possible action regarding: Adoption of fiscal Year 2017/2018 Final Budget and Resolution re: same. (Yeager)
- Chief Yeager presented to the Board the changes made since the tentative budget was approved. The carryover was adjusted to actual cash on hand. The Nucor contract was reduced; and a line was added for the PSPRS refunds with the offset in PSPRS Contributions. We had estimated the carry over to be about \$800,000 and we are ending up at \$827,117. I want the taxpayers of the District to be aware of our history of carryover so I had staff prepare these numbers; in the budget year 2013/2014, we carried over \$2,696,982 which was \$1,466,518 in the red from 2012/2013 budget year. The next year 2014/2015 carryover was \$2,200,000 which was \$496,981 in the red from 2013/2014 budget year. The next year 2015/2016 carryover was \$1,306,815 which was \$893,185 in the red from 2014/2015 budget year. Last year's budget 2016/2017 carryover was \$797,726 which was \$509,588 in the red. This budget year which are going into we are carrying over \$827,119 which is in the black of \$29,892 from 2016/2017 budget year. This lets the District know that we are operating fiscally, and the personnel, the staff and the Board is doing everything we said we needed to do. I wanted the public and the Board to know that we have worked very hard last year and this year to make this District fiscally sound. Chief Yeager asked the Board to approve the Final Proposed Budget.
    - Clerk Hommel moved that the budget and the resolution be approved by the board as presented. Director Osborn 2<sup>nd</sup>. All in favor, motion carried.
- D. Discussion and possible action regarding: Approval and signature of Budget Certification pursuant to ARS § 48-802.02. (Administration)
- Comptroller Kindelberger stated that this must accompany the budget to the County: it states that the District has not incurred any debt greater than our tax revenue.
    - Director Osborn made a motion that we accept the certification. Director Juneau 2<sup>nd</sup>. All in favor, motion carried.
- E. Discussion and possible action regarding: Revision to minutes dated August 25, 2016 item 5A, 5B. Change month to read July. (Administration)
- Comptroller Kindelberger informed the board that these minutes were brought to us by a citizen, Lovelle Barnett, who was requesting a Ratification. We are not obligated to do a ratification; only if the agenda was incorrect. The agenda was correctly stated as July on both items 5A and 5B. All we need is a motion to revise the minutes to read July.
    - Clerk Hommel moved to approve the revision of the minutes to reflex the proper date. Director Juneau 2<sup>nd</sup>. Discussion: Chairman Gorham asked how much time was spent on this typographical error. Comptroller Kindelberger stated about 10 minutes to pull the minutes but we did have to get legal advice in which we will get a bill for. Call for the vote, all in favor. Motion carried.

- G. Discussion and possible action regarding: PSPRS Local Board decision for refund of overpayments of contributions by members. (Administration)
- Comptroller Kindelberger stated that this item was taken to the PSPRS Local Board, they were given three options for repayment. I have presented those options to you tonight. Option C is the decision the PSPRS Local Board approved. That option will cost the District the least amount of money in interest, it is to payout the refunds in full as soon as possible and operate on the funds left and if needed use the line of credit to get us through until tax revenue comes in. Based on my estimate of cash flow we should still have approximately \$120,000 when taxes come in and that does not include the \$112,000 just billed for wildland. Clerk Hommel asked what is the timeline to repay the Firefighters. Comptroller Kindelberger stated next Tuesday, August 1<sup>st</sup>. Chief Yeager added that the longer we wait the more interest we will incur. Comptroller Kindelberger added that the courts just entered the judgement last week at an interest rate of 5.25% to start on June 28<sup>th</sup>. We have \$1,000 in the current budget that you just approved for interest. If we pay out August 1<sup>st</sup> we will be under that amount.
    - Clerk Hommel motioned to approve. Director Juneau 2<sup>nd</sup>. Call for the vote; in favor, Chairman Gorham, Clerk Hommel and Director Juneau. Director McCarter recuse because he is on the PSPRS Local Board, Director Osborn recuse because he will be receiving a refund. Motion carried

7. **CALL TO THE PUBLIC.** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Golden Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restrictions of the Open Meeting Law.*

- None

8. **ADJOURNMENT.**

- Director Gorham adjourned the meeting at approximately 7:50 p.m.

MINUTES prepared by: JoAnn Fleischmann / Mindy Kindelberger  
(This is a working draft, until Board approval)

Date: 07/31/2017