



Golden Valley Fire District

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MINUTES OF REGULAR MEETING OF THE GOLDEN VALLEY FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Golden Valley Fire District met in regular session on **Wednesday, May 24, 2023 at 9:00 a.m.** The meeting was held at the Golden Valley Fire District Public Safety Training Center, located at 423 South Colorado Road, Golden Valley, AZ 86413. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

MINUTES

1. CALL TO ORDER

- Chair Foster called the meeting to order at approximately 9:04 a.m.

2. ROLL CALL OF BOARD MEMBERS

- Director George Payntar; Director Gary Juneau; Chair Sue Foster; Clerk Tony DeMaio and Director Jack Hommel were all present.

3. PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was recited.

4. PRAYER

- Pastor Mike Willis from Abundant Grace of Laughlin led the board meeting in prayer.

5. APPROVAL OF MINUTES ~ CONSENT AGENDA

- A. Regular Meeting Minutes of April 26, 2023.
- B. Executive Session Minutes for April 26, 2023.
 - Director Hommel motioned to approve the minutes as presented. Director Juneau 2nd the motion. All in favor, motioned carried.

6. REPORTS AND CORRESPONDENCE

- A. April 2023 Operational Report. (Chief Cunningham)
 - Chief Cunningham stated for the month of April there were 238 calls total: 152 medical related calls and 8 fire related calls.
- B. Fire Chief's Report. *The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*
 - District properties – Assistant Fire Chief Martin
 - Station 13 dishwasher is broken, will have to buy a new one.
 - Equipment – Assistant Fire Chief Martin
 - Engine 121 – Our mechanic re-installed the evaporator and there is a line that deteriorated, it should be back in service today.
 - Training
 - Inhouse training currently
 - Meetings Attended
 - County Officers meeting tomorrow.

- Meeting with River Medical tomorrow.
- We just completed a three-day strategic planning meeting with the captains. The last time that we had one of these types of meetings was in 2011 with just the officer core. There was one in 2015 with Chief O'Donohue between the engineers and firefighter staff. Chief Cunningham stated that he felt like it was time to have another meeting with the officers and they seemed to appreciate it. We discussed five- and ten-year plans, some of the things discussed were prioritized according to funds and needs which seems to be achievable in three years instead of five years. The captains brought up a lot of good things and I feel the meeting went well.
- Last month I stated that Mohave County may start charging fees, the Board of Supervisors voted not to assess those fees this year; however, they may add those fees next year.
- Projects in the works
 - Chief stated I have had a chance to meet with most of you regarding the budget. If you have any questions, we can go over it here in the meeting.
 - We have received the Polaris Ranger; I believe most of you have seen it out in the bay at the other end of the Public Safety Training Center. We have some stuff to do to it before it is placed in service. It is a nice addition to our fleet especially since it was at no cost, we received this through a grant from Firehouse Subs.
 - I talked to James Vincent group regarding the consolidation with Yucca. They are the ones that will be conducting the feasibility study that should be taking place around the middle of June. They believe it will be a quick study as there are not that many moving pieces to review.
- Thank-you
 - Thank you to Pastor Mike for coming in and praying for us.
- Anniversaries
 - Engineer Scott Proudfoot - 14 years
 - Captain Robert Arnold - 13 years
 - Firefighter Joseph McKinney – 3 years
 - Firefighter Logan Sweet – 2 years

7. BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

- A. Discussion and possible action regarding: Approval of April 2023 financial reports. (Administration)
 - Comptroller Kindelberger noted for the month of April 2023 the ending register balance for the warrant account at Wells Fargo Bank was \$1,502,366.01. Capital reserve account at Wells Fargo Bank was \$75,714.72. Payroll account at National Bank of Arizona ending register balance \$35,238.88. Revenue \$555,717.65; Expenses \$251,390.91.
 - Director Hommel motioned to approve as presented. Chair Foster 2nd. All in favor, motion carried.
- B. Discussion only: Review attorney invoice. (Administration)
 - Comptroller Kindelberger stated that the invoice you are looking at covers the months of January through March for \$855. The breakdown for that is \$562.50 regarding the merger, \$180 for the fee schedule and \$112.50 for review of the January board packet.
 - No action
- C. Discussion only: Review records request for the month of April 2023. (Administration)
 - Comptroller Kindelberger stated on 04/03/23 LexisNexis, fire report, ready 04/03/23, 8 pages, collected \$5.00. 04/10/2023 Breyer Law Offices, billing records, we referred them to the AMR and EF Recovery. 04/19/2023 Smart Procure, electronic purchase orders and invoices since 01/01/2019 to current. Since we do not do our purchase orders and invoices electronically, we did not have anything to provide to her, request rescinded. 04/27/2023 Darcy Trevino, EMS report, ready on 05/01/2023, collected \$5.00.
 - No action
- D. Discussion and possible action regarding: The Board posting location will be in front of the Administration office with Station 11, 13 and the website as courtesy locations. (Cunningham)

- Chief Cunningham stated we have 4 posting locations; we are only required to post one physical location. We will continue to post on the website and stations 11 & 13 as a courtesy. Part of the reason is it will reduce our liability and admin is the only staff that has keys to the bulletin boards and if staff is unable to get to the other stations we are still in compliance.
 - Chair Foster made a motion to approve the administration office as the official posting location. Director Hommel 2nd. All in favor, motion carried.
- E. Discussion and possible action regarding: Approval of Intergovernmental Agreement (IGA) between GVFD and City of Kingman for dispatch services; approval of resolution regarding same. (Cunningham)
 - Chief Cunningham stated our two-year dispatch contract ends at the end of June; it has gone up 15% for an annual amount of \$85,798. Staff is asking the board to continue with City of Kingman and approve the IGA and resolution.
 - Director Hommel motioned to approve. Director Juneau 2nd. All in favor, motion carried.
- F. Discussion and possible action regarding: Approval of Intergovernmental Agreement (IGA) between GVFD and Northern Arizona Fire District (NAFD) for Emergency Response Services; approval of resolution the same. (Cunningham)
 - Chief Cunningham stated this is our annual IGA with Northern Arizona that started with the City of Kingman a couple of years ago. We have just continued it. It's the service coverage for the Chloride area. We are still meeting the mark that I told the board which was about \$250 per call which I think we are exceeding. I reached out to Chief Hoke and told him that I didn't feel like we needed to make any adjustments with the current IGA and to leave it the same at \$24,330.24 based on board approval.
 - Director Hommel motioned to approve. Clerk DeMaio 2nd. All in favor, motion carried.
- G. Discussion and possible action regarding: Renew the Intergovernmental Agreement (IGA) between GVFD and Yucca Fire District for operations and administration services; approve resolution regarding same. (Cunningham)
 - Chief Cunningham stated most of what we charge them is based on the payroll here. I told them last year there would be a thirty four percent increase and I told them it was going to be the same this year, for a total of \$51,409.10. They had their board meeting last week and approved the increase. We are bringing it to this board for your approval.
 - Clerk DeMaio motioned to approve. Director Juneau 2nd. All in favor, motion carried.
- H. Discussion and possible action regarding: Approve tentative budget for fiscal year 2023/2024 and 2024/2025. (Cunningham)
 - Chief Cunningham stated that he had an opportunity to go through the budget with most of the board members prior to the meeting and I would be happy to go over it again. The Chief asked if any of the board members that he had gone over this with had any questions. Director Hommel asked if he could be so bold as to comment on this thing. We sat through this the other day, Gary and I, and the other board members except Sue has. I see no reason to review it again, I think it went well and I understood what was going on and I didn't see anything that I found objectionable.
 - Director Hommel motioned to approve the tentative budget at the 3.5% tax levy as presented. Chair Foster 2nd. All in favor, motion carried.
- I. Discussion and possible action regarding: Renewal of line of credit with Wells Fargo Bank, administered through the Mohave County Treasurers for capital reserve; approve resolution regarding the same. (Administration)
 - Comptroller Kindelberger stated that we renew this line of credit every year. However, the interest rates this year have jumped from 3.5% to 8%. Last year they talked about adding fees on the line of credit even if you are not using it. It looks like they are still going to table the fees. So, until that happens, the staff recommendation is to renew the line of credit and if they start charging us fees then the board will have to decide if we want to continue with it.
 - Director Hommel stated I would follow staff recommendation and move this be approved as presented. Clerk DeMaio 2nd. Discussion: Clerk DeMaio asked if we eliminated the line of credit and we had to get it back because we were going to hit a dry spell and knew that we were heading toward disaster. How easy is it to get that back? Is it a lengthy process? Quick and

easy? Comptroller Kindelberger stated it would be easier than the first time we got it because the first time we got it, we were overspending our budget every year, year after year and they were not going to give us a line of credit. It was Chief Yeager who convinced them that we had made changes going forward. I don't think it would be hard to get back because we show that we are not spending over our budget now. In fact, we generally have a little reserve each year. But you can't get it back when you need it because you have to have it in place before you need it. Chair Foster asked when was the last time that we needed it? Comptroller Kindelberger stated that we have never used it. Director Juneau stated we might as well keep it as long as it's not costing us anything. Comptroller Kindelberger stated the county always sends this out at the end of April and the county needs it back in May. You can't get this in the middle of the fiscal year and Clerk DeMaio stated that is what he was getting at. Chair Foster asked how long we have had this in place. Comptroller Kindelberger replied since Chief Yeager so approximately 2016. Comptroller Kindelberger stated there was only one year that we came close. Clerk DeMaio stated it's a safety net that I personally believe is a good thing to have even though we are doing well. Call for the vote: All in favor, motion carried.

8. CALL TO THE PUBLIC. *Consideration and discussion of comments and complaints from the public. Those wishing to address the Golden Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restrictions of the Open Meeting Law.*

- Sheri Hommel asked if the bank wants to charge, can we switch to a bank who doesn't. Comptroller Kindelberger stated no, Wells Fargo is the one the County uses, and it's all tied to the County. That's the bank they chose so that is the bank we have to go with.

9. ADJOURNMENT

- Chairperson Foster adjourned the meeting at approximately 9:33 a.m.

MINUTES prepared by: Bobbie Schott/Mindy Kindelberger
(This is a working draft, until Board approval)

Date: 05/24/2023

By: _____
Board Clerk, Tony DeMaio

Approved: