



# Golden Valley Fire District

749 S. Egar Road, Golden Valley, Arizona 86413  
Phone: (928) 565-3479 · Fax: (928) 565-3223  
[www.GoldenValleyFire.org](http://www.GoldenValleyFire.org)



## MINUTES OF REGULAR MEETING OF THE GOLDEN VALLEY FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Golden Valley Fire District met in regular session on **Wednesday, June 28, 2023 at 9:00 a.m.** The meeting was held at the Golden Valley Fire District Public Safety Training Center, located at 423 South Colorado Road, Golden Valley, AZ 86413. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### MINUTES

#### 1. CALL TO ORDER

- Chair Foster called the meeting to order at approximately 9:00 a.m.

#### 2. ROLL CALL OF BOARD MEMBERS

- Director George Payntar, Chair Sue Foster and Director Jack Hommel were present. Director Gary Juneau and Clerk Tony DeMaio were absent.

#### 3. PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was recited.

#### 4. PRAYER

- Pastor Mike Willis from Abundant Grace of Laughlin was not present.

#### 5. APPROVAL OF MINUTES

- A. Regular Meeting Minutes of May 24, 2023.
  - Director Payntar motioned to approve the minutes as presented. Director Hommel 2<sup>nd</sup> the motion. All in favor, motioned carried.

#### 6. REPORTS AND CORRESPONDENCE

- A. May 2023 Operational Report. (Chief Cunningham)
  - Chief Cunningham stated for the month of May there were 255 calls total: 177 medical-related calls and 13 fire-related calls.
- B. Fire Chief's Report. *The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*
  - District properties – Chief Cunningham
    - Station 13 has a new dishwasher.
    - Station 12 garage door openers are on order.
    - Station 11 SBCA regulator was replaced.
  - Equipment – Chief Cunningham
    - Water Tender 118 had some DEF issues, but it is still in service, mechanic will work on it after the 4<sup>th</sup> of July holiday.
    - Attack 125, both alternators had to be replaced.
    - Engine 121 has turbo issues; the mechanic believes it is fixable and won't have to be replaced.

- Engine 131 is still having issues. It has a water leak, not exactly sure where the water leak is coming from but if it's the tank; the tank has a lifetime warranty.
- Chief Martin was bringing the mass casualty trailer, that sits out here at the PSTC, back from Kingman and it blew a tire. Chief Martin reached out to Mohave County Emergency Management since it's a county wide trailer. They replaced all the tires on the trailer, so this didn't come out of our budget.
- We did a demo on battery operated extrication tools which we will have for approximately three weeks. The firefighters really liked how these tools performed, most fire departments are going to them since they eliminate the need for hoses and pumps. The firefighters will continue to use them for the next couple of weeks and then we will form a committee to discuss moving forward.
- Training
  - In-house training, we did a CPR class for the Griffith employees.
- Meetings Attended
  - Mohave County Fire Officers meeting was last week.
- Projects in the works
  - We are putting together a list of equipment needed for the ATV that the department of forestry requires us to have on it. Currently, it is being operated for the break in period.
  - Ambulance is currently in Kingman to have some of the decals changed from a Support Unit to Rescue Unit.
  - ATV will have decals done once the ambulance is done.
  - Chief Cunningham and Comptroller Kindelberger had a meeting last week with the James Vincent Group regarding the merger study with Yucca Fire. Once they receive the paperwork that they asked for, it should be approximately forty-five days before they will have something to present to the board.
- Anniversaries
  - None

**7. BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

A. Discussion and possible action regarding: Public Hearing to discuss the Tentative FY 2023-2024 Budget and Tentative FY 2024-2025 Budget as well as recommendations from the Board of Directors and public comments. (Cunningham)

- Chief Cunningham stated we made some changes to the tentative budget, mainly moving funds from one line item to another. However, 402.00 Contingency Assigned our ending cash on hand will be \$200,000 greater than originally calculated. Chief Cunningham asked if anyone had any questions. Director Hommel asked why line item 633.04 Workers Comp had a \$14,000 reduction? Comptroller Kindelberger stated our wages have been down due to lower overtime, therefore we should not owe money for the FY 22-23 audit. Chair Foster stated she has a question on 941.00 Building Construction. She asked if we were taking one of the Training Center rooms and turning it into the office. Chief Cunningham stated these are capital projects and we just opened up a line item so we could place funds into those lines for things we want to do in the future. We wanted the building construction line in there to show that we are tucking that money away for things like improvements on buildings. The building construction is not necessarily about new stations but building a new admin office. We would like to do something with our admin building to place it here at the Public Safety Training Center.
  - Director Hommel motioned to approve the changes as presented. Chair Foster 2<sup>nd</sup> the motion. All in favor, motion carried.

B. Discussion and possible action regarding: Approval of May 2023 financial reports. (Administration)

- Comptroller Kindelberger noted for the month of May 2023 the ending register balance for the warrant account at Wells Fargo Bank was \$1,312,554.34. Capital reserve account at Wells Fargo Bank was \$75,852.64. Payroll account at National Bank of Arizona ending register balance \$25,509.30. Revenue \$150,707.95; Expenses \$267,565.38.

- Chair Foster motioned to approve the May 2023 financial report as presented. Director Hommel 2<sup>nd</sup> the motion. All in favor, motion carried.
- C. Discussion only: Review records request for the month of May 2023. (Administration)
- Comptroller Kindelberger stated on 05/08/23 Gerald Montgomery requested a medical report, it was ready on the same day, 15 pages, no charge. Request on 05/30/23 from Mercer Wright with Universal Engineering Sciences requested all calls relating to environmental concerns for a certain property, Chief Martin handled, and we had nothing to supply.
    - No action
- D. Discussion and possible action regarding: Possible changes to Policy Article 6 Temporary Acting Appointments and Article 50 Compensation regarding acting pay for personnel that are qualified for positions. (Cunningham)
- Chief Cunningham stated we have some operating personnel filling in as an engineer or captain. After four consecutive shifts, they start to receive acting pay for that position. They all have task books that they are supposed to be working for engineer or captain. When they finish their task books then they are qualified, once qualified they can step into these positions and get paid immediately. I would like an incentive to complete their task books before they get paid. So, I'm asking that we take out the four consecutive shifts from the policy and make it, so they have to be qualified in order to get paid.
    - Director Hommel motioned to approve as presented by the chief. Director Payntar 2<sup>nd</sup> the motion. All in favor, motion carried.
- E. Discussion and possible action regarding: Possible changes to reporting the financial statements to the board members via an email; one printed copy available at the board meeting. (Cunningham)
- Chief Cunningham stated this has been brought up a couple of times. I feel a lot of waste is made when we print off our financials which is about three quarters of our board packet. Not only is it expensive but the staff spends a lot of time on it. We can email these financial statements to the board members and that satisfies the ARS Statutes. It is up to the board to move forward with emailing, and we would have a copy here for the public. Director Payntar stated he was in favor of taking it electronically and having one here if we have a question.
    - Director Hommel motioned to approve this measure. Director Payntar 2<sup>nd</sup> the motion. All in favor, motion carried.
- F. Discussion and possible action regarding: Authorization to purchase an enclosed trailer which exceeds the Chief's spending limit. (Cunningham)
- Chief Cunningham stated that he would like to ask the board to approve up to \$11,500 for the purchase of an enclosed trailer for the ATV that we received on a grant. This unit, as stated before, would be dispatched for wildland fires; we need a way to transport it. The original thought was an enclosed trailer as we heard from other agencies that when they park at a hotel, they have gotten things stolen which is why we want an enclosed trailer. We have also found that depending on the size of the trailer, it's not always easy to get into some areas and some trailers have been damaged if not placed on an open flatbed type trailer. This price is based on an enclosed trailer, I'm not sure this is the route we are going to go but I would like permission since this is above my spending limit.
    - Director Hommel motioned to approve the \$11,500 amount with the provision it would be an enclosed trailer. Chair Foster 2<sup>nd</sup> the motion. Discussion: Director Payntar asked if there were other apparatus that was going to be placed in the trailer along with the side by side. Chief Cunningham stated not apparatus but gear. They would store all their gear that they would need. But again, if we don't go that route then we may have to get an open trailer and a tonneau cover to place in the back of one of our pickups that they could stuff all their gear into so if they spent a night at the hotel the gear is secure. Director Hommel stated for that reason that is why I motioned for an enclosed trailer. Director Payntar stated he likes the idea of the enclosed trailer instead of an open trailer because it's easier for the crews to go out in and to have their gear in that trailer and ready to go. Director Hommel asked the Chief if he thought \$11,500 spending limit would be enough. Chief stated I believe the \$11,500 is doable, my concern and the committees concern is with an enclosed trailer that we might not be able to get into some of

the places that they would actually need to get into without damaging the trailer so that is why they were talking about perhaps we should go with a flatbed trailer. Call for the vote: All in favor, motion carried.

G. Discussion and possible action regarding: Surplus 2006 Ford F550 brush unit vin#C11564; approval of resolution regarding same. (Cunningham)

- Chief Cunningham stated this vehicle that I'm asking to surplus was John Sutherland's old maintenance vehicle. We have already stripped everything off of it, it's sitting up at the maintenance building now and not being used. We don't have any needs for it.
  - Director Hommel motioned to approve. Chair Foster 2<sup>nd</sup> the motion. All in favor, motion carried.

H. Discussion and possible action regarding: Approve the Pension Funding Policy per A.R.S. §16-225(c). (Administration)

- Comptroller Kindelberger stated our funding levels ending June 30, 2022, is Tier 1 & 2 is now at 78.3% and last year it was at 78% so we are slowly moving in the right direction. Tier 3 is fully funded at 110.5%. This is the notice that must be posted on our website by July 1<sup>st</sup>.
  - Director Hommel motioned to approve as presented. Chair Foster 2<sup>nd</sup> the motion. All in favor, motion carried.

**8. CALL TO THE PUBLIC.** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Golden Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restrictions of the Open Meeting Law.*

- None

## 9. ADJOURNMENT

- Chairperson Foster adjourned the meeting at approximately 9:43 a.m.

MINUTES prepared by: Bobbie Schott/Mindy Kindelberger  
(This is a working draft, until Board approval)

Date: 06/28/2023

By:   
Board Clerk, Tony DeMaio

Approved: 07/26/2023