



Golden Valley Fire District

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MINUTES OF SPECIAL MEETING OF THE GOLDEN VALLEY FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Golden Valley Fire District met in a special session on **Thursday, February 1, 2024 at 8:00 a.m.** The meeting was held at the Golden Valley Fire District Public Safety Training Center, located at 423 South Colorado Road, Golden Valley, AZ 86413. The public will have physical access to the meeting place at 07:45 a.m. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

MINUTES

1. CALL TO ORDER

- Chairman DeMaio called the meeting to order at approximately 8:00 a.m.

2. ROLL CALL OF BOARD MEMBERS

- Director George Payntar, Chairman Tony DeMaio, Clerk Sue Foster and Director Jack Hommel were all present. Director Gary Juneau was absent.

3. PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was recited.

4. BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

A. Discussion and possible action regarding: Approval of Intergovernmental Agreement (IGA) for Shared Fire Chief Services with Northern Arizona Fire District. (Cunningham)

- Chief Cunningham stated that this is just for my shared services as fire chief. The attorney added exhibit A which outlines the expenses to be split. In addition to my salary, he has added for uniforms, fuel and other expenses incurred. Clerk Foster asked when this will be effective. The Chief stated it will start once both IGA's for shared services are signed by both boards. This IGA is really a watered-down version of a JPA, which is about shared services. I feel this is the way to go first before jumping into a JPA with 8 other districts. When the study for the JPA comes out then each district will have to decide if that is the right choice for them. Chairman DeMaio verified that Chief Dallman will be the Assistant Chief and Dave Martin will be the Fire Marshal. Will Asst. Chief Martin rank and status change at all at GVFD? Chief Cunningham replied that Dave Martin will retain the title of Assistant Chief/Fire Marshal, but this will relieve a lot of the operations work and he will be able to have more time to be a Fire Marshal.
 - Director Hommel motioned to approve as presented and discussed. Clerk Foster 2nd the motion. All in favor, motion carried.

B. Discussion and possible action regarding: Approval of addendum to Fire Chief's Employment Agreement to be effective on the commencement date of the IGA with NAFD for Fire Chief Shared Services. (Cunningham)

- Chief Cunningham informed the board that this addendum to the fire chief's contract is to adjust the annual salary, the increase amounts to \$631.87 per pay period. In the event that the IGA is

cancelled this addendum would also be cancelled, and I would go back to my salary under my contract.

- Clerk Foster motioned to approve the addendum of the fire chief's employment agreement effective on the commencement date of the IGA for Fire Chief Shared Services with NAFD.

Director Hommel 2nd the motion. All in favor, motion carried.

- C. Discussion and possible action regarding: Adjustment to Comptroller Mindy Kindelberger wage from step 7 to step 9 to be effective on the commencement date of the IGA with NAFD for Shared Employee Services. Upon termination of the IGA for Shared Employee Services, the employee will return to the proper step based on years of service. (Cunningham)

- Chief Cunningham stated that this increase was figured into my calculations of cost savings. This is to get our comptroller position in line with the districts around us. We did make an adjustment to our administrative wages the last time we revised the pay scale, but we are still behind the other districts. In comparison Bullhead City Fire and Fort Mohave Mesa Fire we are falling short by 4 to 5 dollars per hour. Our scale tops out where their pay scales start. At Bullhead City Fire in addition to the Office Manager position they have a HR Benefit Specialist, Finance Payroll Specialist and Administrative Records Clerk. Mindy does all those positions. I feel when one person is doing all those duties they should be making more. This increase will put Mindy at the top of our pay scale for her position. In the future we need to address the pay scales for both administrative positions
 - Clerk Foster motioned to approve the step increase for the Comptroller effective on the commencement date of the IGA for Shared Services with NAFD. Director Hommel 2nd the motion. All in favor, motion carried.

5. ADJOURNMENT

- Chairman DeMaio adjourned the meeting at approximately 8:20 a.m.

MINUTES prepared by: Mindy Kindelberger
(This is a working draft, until Board approval)

Date: 02/01/2024

By: _____
Board Clerk, Sue Foster

Approved: _____